



**Clun Town Council
with Chapel Lawn**

To Members of the Council

You are hereby summoned to attend a Regular Council Meeting of Clun Town Council with Chapel Lawn which will be held on Tuesday 7th February 2023 in the Committee Room at the Memorial Hall, Clun commencing at 19.30hrs for the transaction of business as set out in the agenda below.

Gwilym J. Rippon
Fellow of the SLCC, Member of the IIMC
Cert HE CEG CiLCA (England and Wales)
Town Clerk

31st January 2023

AGENDA OF BUSINESS TO BE TRANSACTED

1.	TO RECORD PERSONS PRESENT
2.	APOLOGIES To note apologies and reasons for absence
3.	DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING AND WHICH IS NOT INCLUDED IN THE REGISTER OF INTERESTS (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members’ interests maintained by the Monitoring Officer). <i>Please note that all members need to complete a new declaration of pecuniary interests register for the Council term, whether previously a councillor or not.</i>
4.	WRITTEN REQUESTS FOR DISPENSATIONS The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Memorial Hall as the Council was the Custodian Trustee. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.



Clun Town Council with Chapel Lawn

5.	PUBLIC SESSION (i) Shropshire Councillor Report (ii) Police Report (iii) Public comments – If members of the public are present ten minutes will be set aside to allow the public to ask questions.
6.	APPROVAL OF MINUTES To approve and confirm the minutes of the meetings held on 3 rd January 2023.
7.	INFORMATION FROM THE MINUTES
8.	MAYORS REPORT To receive a report from the Mayor
9.	CLERK’S REPORT To receive a report from the clerk
10.	PLANNING To consider the following planning applications and other planning matters 1. Update on the Neighbourhood Plan 2. Housing needs survey To Update from Mathew Mead (Shropshire Council officer) 3. Planning applications a. 23/00250/FUL Application to alter internal steps to provide common going and rising, replace existing main staircase to provide common going and rising, new doorway at lower ground level, form stud partition wall, replace rear (side) window with 3 section bifold and Juliet balcony, replace one velux window with similar, add one further velux, add two vertical glazed panels to the rear at Dingle House, Church Bank, Clun, Craven Arms, Shropshire, SY7 8LP b. 23/00173/FUL Application for the erection of oak-framed open car port, enclosed workshop and open log store, to replace existing outbuilding at Dingle House Church Bank Clun Craven Arms Shropshire SY7 8LP



Clun Town Council with Chapel Lawn

c. 23/00195/LBC

Application to replace leaking roof on rear of lean to extension affecting a Grade II Listed Building at 4 Bridge Street, Clun, Craven Arms, Shropshire, SY7 8JP

d. Applications refused

22/03988/FUL

Application for the erection of an agricultural occupancy restricted dwelling with a detached garage, installation of septic tank at East Of Upper Farm, Guilden Down, Shropshire

Decision: Refuse

11. WEBSITE

To receive an update on the website.

12. LENGTHSMAN

To receive an update on the Lengthsman

13. ENVIRONMENT GROUP

1. To receive the regular report of the Clun Environment and Climate Emergency advisory group
2. To discuss and decide on the energy audit (public Buildings

14. HIGHWAYS –

To receive the report from the Clun Highways and Traffic Working group Partnership

15. FINANCE

1. To receive the Bank Reconciliation
2. To approve the following invoices for payment.

Invoice name	Details	Amount	power
J. Churchett	Toilet Cleaner	£ 500.00	S1-8 Localism Act 2011
HMRC	Tax	£ 396.11	S1-8 Localism Act 2011
G.J.Rippon	expenses	£ 62.89	S1-8 Localism Act 2011
Shropshire Council	Joint Electricity	£ 333.14	S1-8 Localism Act 2011
Highline	street light maintenance	£ 442.80	S1-8 Localism Act 2011
Bishop's Castle Town Council	street light maintenance	£ 87.30	S1-8 Localism Act 2011
Edge It Systems	Burial records	£ 622.80	S1-8 Localism Act 2011
Halls sms	Toilet Cleaning materials	£ 80.89	S1-8 Localism Act 2011
UTB	Bank charges	£ 18.00	S1-8 Localism Act 2011



**Clun Town Council
with Chapel Lawn**

		Total	£ 2543.93
16.	CORRESPONDENCE To review any correspondence received		
17.	INFORMATION FROM COUNCILLORS		
18.	AGENDA ITEMS FOR THE NEXT MEETING		
19.	DATE AND VENUE OF NEXT MEETING Date of next meetings to be held on Tuesday 7 th March 2023		

Action Sheet

Item	Action	person	Result
Water plus	Re Contact Water plus	Clerk	Awaiting reply
office	Itemise items for office	Clerk, Cllr. Davies and Limond	Printer identified, chair to be purchased.
Lamppost	Contact National Grid	Clerk	Spec sent to National Grid
New water connection	Contact Pipeline accept quote	Clerk	Pipeline to commence work Monday 30 th Jan
Cemetery Wall	Contracted to be contacted	Cllr. Shepherd	Undertaken 15 meter to be repaired.
Insurance	Insurance to be contacted to see if the water leak is covered.	Clerk	Contacted verbal update