

**Clun Town Council
with Chapel Lawn**

To Members of the Council

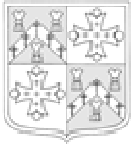
You are hereby summoned to attend a Council Meeting of Clun Town Council with Chapel Lawn which will be held on Tuesday 2nd May 2023 at the Memorial Hall, Clun commencing at 19.30hrs for the transaction of business as set out in the Agenda below.

Gwilym J. Rippon
Fellow of the SLCC, Cert HE CEG
CiLCA (England and Wales)
Town Clerk

25th April 2023

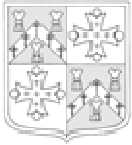
AGENDA OF BUSINESS TO BE TRANSACTED

| | |
|-----------|--|
| 1. | TO ELECT THE CHAIRMAN / MAYOR |
| 2. | TO RECORD PERSONS PRESENT |
| 3. | APOLOGIES To note apologies and reasons for absence |
| 4. | DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING AND WHICH IS NOT INCLUDED IN THE REGISTER OF INTERESTS (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer). <i>Please note that all members need to complete a new declaration of pecuniary interests register for the Council term, whether previously a councillor or not.</i> |



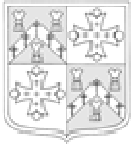
Clun Town Council with Chapel Lawn

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| 5. | TO ELECT THE DEPUTY CHAIRMAN |
| 6. | MAYORS REPORT To receive a report from the outgoing Mayor |
| 7. | APPOINT REPRESENTATIVES FOR THE FOLLOWING: a) Personnel committee b) Planning Committee |
| 8. | APPOINTMENTS TO WORKING GROUPS: a) Clun Highways and Traffic Working Group b) Business and Economic Working Group |
| 9. | APPOINTMENT OF REPRESENTATIVES TO OTHER ORGANISATION a) Clun Memorial Hall b) Chapel Lawn Redlake Valley Village Hall c) Clun Climate Emergency Advisory Group d) South West Shropshire Enterprise |
| 10. | APPOINTMENTS TO WORKING GROUPS: a) Clun Highways and Traffic Working Group b) Chapel Business and Economic Working Group |
| 11. | TO CONFIRM THE POSITION OF CLUN PARISH TREE WARDEN |
| 12. | TO CONFIRM RELATIONSHIPS WITH OTHER GROUPS: a) Clun Parish Path Partnerships b) SpArC |
| 13. | TO CONFIRM OTHER RESPONSIBILITIES: a) Lead Councillor Town Hall b) Lead Councillor Public Toilets c) Lead Councillor Cemetery d) Lead Councillor Street Lights |
| 14. | TO CONFIRM FOR THE RECORD OTHER COUNCIL RESPONSIBILITIES a) Recreation Trust b) Appointment of Trustees to the Clun Town Trust (Museum) c) Custodian Trustee - Memorial Hall and Playing Field Trust |



Clun Town Council with Chapel Lawn

| 15. | TO CONFIRM THE DATE AND FORMAT OF THE ANNUAL PARISH MEETING | | | | | | | | | | | | | | | | |
|---|---|--------------|------------------------|--------|-------|--------------|----------------|----------|------------------------|------|-----|----------|------------------------|------------|----------|---------|------------------------|
| 16. | PUBLIC SESSION (i) Shropshire Councillor Report (ii) Police Report (iii) Public comments – If members of the public are present ten minutes will be set aside to allow the public to ask questions. | | | | | | | | | | | | | | | | |
| 17. | APPROVAL OF MINUTES To approve and confirm the minutes of the meetings held on 4 th April 2023. | | | | | | | | | | | | | | | | |
| 18. | INFORMATION FROM THE MINUTES | | | | | | | | | | | | | | | | |
| 19. | CLERK’S REPORT To Receive the Clerk’s Report | | | | | | | | | | | | | | | | |
| 20. | PLANNING To consider the following planning applications and other planning matters No notification of any planning applications | | | | | | | | | | | | | | | | |
| 21. | ASSETS OF THE COUNCIL To discuss and decide on the following: - 1. Town Hall: summary of conclusions from the recent building report 2. Public toilets: update on Water supply and maintenance | | | | | | | | | | | | | | | | |
| 22. | TO RECEIVE REPORTS FROM GROUPS OR MEETINGS ATTENDED 1. The Business and Economic working group 2. The Personnel Committee | | | | | | | | | | | | | | | | |
| 23. | FINANCE 1. To agree that Clun with Chapel Lawn Town Council meets the criteria to exercise the General Power of Competence. 2. To receive the Bank Reconciliation 3. To receive the accounts year 2022-2023 4. To review and consider allocation of Earmarked Reserves. 5. To approve the following invoices for payment. | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice name</th> <th>Details</th> <th>Amount</th> <th>power</th> </tr> </thead> <tbody> <tr> <td>J. Churchett</td> <td>Toilet Cleaner</td> <td>£ 500.00</td> <td>S1-8 Localism Act 2011</td> </tr> <tr> <td>HMRC</td> <td>Tax</td> <td>£ 396.11</td> <td>S1-8 Localism Act 2011</td> </tr> <tr> <td>G.J.Rippon</td> <td>expenses</td> <td>£ 71.39</td> <td>S1-8 Localism Act 2011</td> </tr> </tbody> </table> | | Invoice name | Details | Amount | power | J. Churchett | Toilet Cleaner | £ 500.00 | S1-8 Localism Act 2011 | HMRC | Tax | £ 396.11 | S1-8 Localism Act 2011 | G.J.Rippon | expenses | £ 71.39 | S1-8 Localism Act 2011 |
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| HMRC | Tax | £ 396.11 | S1-8 Localism Act 2011 | | | | | | | | | | | | | | |
| G.J.Rippon | expenses | £ 71.39 | S1-8 Localism Act 2011 | | | | | | | | | | | | | | |



Clun Town Council with Chapel Lawn

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|------------|---|--------------------|-----------|------------------------|
| | J. Payne | Building supplies | £23.82 | S1-8 Localism Act 2011 |
| | Memorial Hall | Room Hire | £110.00 | S1-8 Localism Act 2011 |
| | Remembering you | Removal of wreaths | £ 40.00 | S1-8 Localism Act 2011 |
| | | | | |
| | | | | |
| | | Total | £ 1141.32 | |
| 24. | CORRESPONDENCE To review any correspondence received | | | |
| 25. | INFORMATION FROM COUNCILLORS | | | |
| 26. | AGENDA ITEMS FOR THE NEXT MEETING | | | |
| 27. | DATE OF NEXT MEETING Date of next meeting to be held on Tuesday 1 st June 2021 | | | |

Motion on Climate and Ecology Bill

1. Brief intro from Rowena:

- This relates to the “Climate and Ecology Bill” that is currently going through parliamentary process and a national campaign by Zero Hour to ask all councils to endorse the bill and to write to their MP to encourage them to endorse it.
- Many councils have already done so, including Shropshire Council, Oswestry, Shrewsbury, Whitchurch, Broseley, Bishops Castle, Ludlow and others.
- Our council advisory Clun Climate and Environmental Group CCEG strongly support this motion
- Below (item 2) is the email from Zero Hour Shropshire which explains in more detail and contains a few useful links
- Also below (item 3) is the specific motion that I bring to the council for consideration of this matter.

2. Initial email from Zero Hour Shropshire:

“I am writing to ask you for your help in presenting a motion at council concerning the Climate and Ecology Bill that is currently in Parliament.

This proposed legislation would create a legal commitment to follow the science on tackling the climate-nature crisis. The national Zero Hour campaign (www.zerohour.uk) is asking all councils to vote to show their support for this UK-wide legislation.

More than 200 councils across the UK nations have now voted to back the CE Bill including Shropshire Council.

We hope to bring as many councils on board as possible to give our local MP the mandate to advocate for this private member’s bill in Westminster. Currently, over 160 MPs and Peers back the bill, with support from across the main parties.

The climate and nature crisis is not a party political issue. It’s an exceptionally difficult challenge for any government, local or national, to face. Councils can play a vitally important role by showing national politicians that the public are ready for serious action to be taken. Please refer to the following information and attachments:

- [A 2 minute video explainer](#)
- [FAQs](#) for councillors considering supporting the CE Bill
- [A template council motion](#) [see attached edited version for our TC below – Rowena]

- [Slowly but surely, success in Shropshire \(zerohour.uk\)](https://zerohour.uk)

Every additional council adding its support makes a difference.

I would be very grateful if you would propose the template motion above to your council colleagues. If you require any further information please do get in touch with me.”

3. **Motion to Clun Town Council with Chapel Lawn to support the Climate and Ecology Bill**

Preamble

Humans have already caused irreversible climate change, the impacts of which are being felt in the UK and around the world. The global temperature has already increased by 1.2°C above pre-industrial levels, and the natural world has reached crisis point, with 28% of plants and animals threatened with extinction.

Climate change

Unless we drastically change course, the world is set to exceed the Paris Agreement’s 1.5°C limit. Pledges, such as the Paris Agreement and Glasgow Pact—and updated emissions targets—are not legally-binding. This gap between pledges and policy leaves the world on course for catastrophic warming of near 3°C.

Following the “now or never” Intergovernmental Panel on Climate Change (IPCC) report in April 2022, the UN Secretary General António Guterres stated that “we are on a fast track to climate disaster. This is not fiction or exaggeration. It is what science tells us will result from our current energy policies”.

In addition, the UK Government’s *Net Zero Strategy* stated that “if we fail to limit global warming to 1.5°C, we risk reaching climatic tipping points, we could lose control of our climate for good”. The 1.5°C goal is ‘on life support’ and only ambitious action from national and sub-national authorities, civil society, the private sector and local communities will help us realise it.

Biodiversity loss

The UK is one of the most nature-depleted countries in the world. More than one in seven of our plants and animals face extinction, and more than 40% are in decline. We therefore welcome the *Leaders’ Pledge for Nature*, signed by the UK Government, which states that—if we fail to halt and reverse biodiversity loss by 2030—we increase the risk of further pandemics, rising global temperatures and loss of species. In order to achieve this, the UK needs a legally-enforceable nature target so that, by 2030, nature is visibly and measurably on the path of recovery—in line with the *Global Goal for Nature*.

Clun Town Council with Chapel Lawn notes that:

The Climate and Ecology Bill—which has been introduced in the UK Parliament on several occasions since 2020—would require the development of a strategy to ensure that the UK’s environmental response is in line with the latest science. The strategy would ensure that:

- the ecological crisis is tackled shoulder to shoulder with the climate crisis via a joined-up approach;
- the Paris Agreement aim is enshrined into law to ensure that the UK does its full and fair share to limit the global temperature rise to 1.5°C;

- we halt and reverse biodiversity loss by 2030 to ensure that the UK’s ecosystems are protected and restored;
- the UK takes responsibility for its greenhouse gas footprint, including international aviation and shipping—and by accounting for consumption emissions related to the goods and services that are imported and consumed in the UK;
- the UK takes responsibility for its ecological footprint in order to better protect the health and resilience of ecosystems—including along domestic and global supply chains; and
- an independent, temporary Climate and Nature Assembly is set-up—representative of the UK population—to engage with the UK Parliament and UK Government to help develop the strategy. This would be set up on broadly similar lines to the Climate Assembly 2020 which was very successful and very well received on all sides of the political divide.

Clun Town Council with Chapel Lawn therefore resolves to:

1. Support the Climate and Ecology Bill;
2. Write to Philip Dunne MP letting them know that the motion has been passed —urging them to sign up to support the Bill, or thanking them for already doing so; and
3. Write to Zero Hour, the organisers of the cross-party campaign for the Bill, expressing its support (campaign@zerohour.uk).

Note for Councillors:

The Local Government Association sets out that part of a Councillor’s role is “community leadership”:

Community leadership is at the heart of modern local government. Councils work in partnership with local communities and organisations—including the public, voluntary, community and private sectors—to develop a vision for their local area, working collaboratively to improve services and quality of life for citizens. Councillors have a lead role in this process.

Local voluntary organisations, including supporters of Zero Hour and the CE Bill campaign, want to work collaboratively with Councils to improve the quality of life for citizens, that quality of life being threatened by the nature and climate challenges we face in the UK.

We suggest that speaking out in favour of the legal protections that the CE Bill offers is a crucial element of that leadership.

The Office for Environmental Protection, as the regulatory body set up to oversee and deliver the Environment Act, has stated clearly that existing UK environmental laws are failing to slow the damage to land, air and water—and that it is very concerned about the "precarious state" of our environment.

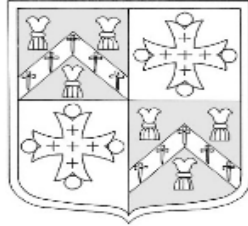
In such a context, we ask community leaders and Councillors across Local Authorities to address the seriousness of the situation and pass this motion.

Action Sheet

April 2023

| The Task | Who |
|---|--------------------|
| Councillor Richard Marshall has offered to come to talk to Council : Cllr. Wooldridge arrange | : Cllr. Wooldridge |
| Environment Action Plan, Highways Plan and Clun Village Design document on council website | Cllr. Duffee |
| Barrier in Bridge car park is of great concern as is the unacceptable lack of response following agreement made last July with Zoe Mortimer and despite promised discussion with Head of Car Parks contact Nigel Hartin and/or Philip Dunne | Cllr. Davies |
| memorial bench for Tricia Oldham to be sited looking out over the playing field. Discussion of costs to contact Clerk on this matter | Cllr Andrews |
| | |
| | |
| | |

Clun Town Council with Chapel Lawn



ACCOUNTS
for the year ended 31st March 2023

AND

BALANCE SHEET
as at 31st March 2023

2023**Clun Town Council with Chapel Lawn****PAYMENTS AND RECEIPT ACCOUNT****for the year ended 31st March 2023**

| | | | |
|---|-----------|-----------------|-----------------|
| RECEIPT | | 2023 | 2022 |
| Precept | | 42000.00 | 42000.00 |
| Grants <i>(note 3)</i> | | 0.00 | 0.00 |
| interest | | 405.61 | 0.75 |
| VAT refund | | 2749.74 | 0.00 |
| Other <i>(note 4)</i> | | 3258.36 | 6210.54 |
| Burial fees | | 677.00 | 781.00 |
| | | <u>49090.71</u> | <u>48992.29</u> |
| | | | |
| Less: ADMINISTRATIVE EXPENSES <i>(Note 1)</i> | | 64378.50 | 40569.29 |
| | | | |
| SURPLUS / (DEFICIT) OF RECEIPT OVER PAYMENTS | | -15287.79 | 8423.00 |
| | | | |
| General Fund | | <u>75368.29</u> | <u>66945.29</u> |
| | | | |
| TOTALS | | <u>60080.50</u> | <u>75368.29</u> |
| | | | |
| PORTFOLIO CONSISTS OF | | | |
| | | | |
| Unity Trust Bank | 203747.16 | 29405.61 | 47195.07 |
| | 20374648 | 2533.78 | |
| HSBC | 51104608 | 6536.81 | 6508.92 |
| | 11037625 | 6159.48 | 6219.48 |
| Hampshire | 10341432 | 15444.82 | 15444.82 |
| | | <u>60080.50</u> | <u>75368.29</u> |
| | | | |
| Ear Marked Reserves <i>(note 6)</i> | | 36943.32 | 36943.32 |
| General Reserves | | 23137.18 | 38424.97 |
| Total | | <u>60080.50</u> | <u>75368.29</u> |
| | | | |
| | Totals | 60080.50 | 75368.29 |

NOTES ON AND FORMING PART OF THE ACCOUNTS

| | 2023 | 2022 |
|--|----------|----------|
| 1. ADMINISTRATIVE EXPENSES | | |
| Insurance | 2080.86 | 1654.65 |
| Clerks Wages | 8445.50 | 7258.92 |
| HMR&C | 4442.42 | 2639.64 |
| Clerk's Expenses | 901.19 | 966.59 |
| Computer consumables /stationary | 0.00 | 0.00 |
| Audit | 425.00 | 425.00 |
| Training | 0.00 | 0.00 |
| SALC | 540.63 | 488.57 |
| Subscriptions | 118.00 | 95.00 |
| Town Hall | 621.67 | 3038.80 |
| Toilet Cleaning | 6000.00 | 6000.00 |
| Electricity | 1139.12 | 6222.72 |
| Rates | 139.72 | 139.72 |
| Water rates | 16080.48 | 1965.84 |
| Council Burial ground | 2514.55 | 3125.00 |
| Grass cutting | 180.00 | 380.00 |
| room hire | 297.50 | 0.00 |
| Toilet Cleaning materials | 444.11 | 203.64 |
| Maintenance | 9122.44 | 275.00 |
| Shropshire Council Joint Energy | 555.24 | 996.30 |
| Shropshire Council Licences | 140.00 | 70.00 |
| Other (see note 2) | 1878.04 | 219.96 |
| Street Lighting Maintenance | 943.75 | 1694.50 |
| Grants (see note5) | 3676.69 | 630.00 |
| Web Site | 490.00 | 190.00 |
| Bank Charges | 104.11 | 0.00 |
| Vat input | 3097.48 | 1889.44 |
| TOTAL AS PER PAYMENTS AND RECEIPT ACCOUNT | 64378.50 | 40569.29 |
| | | |
| 2. OTHER (Payments) | | |
| ICO | 35.00 | 35.00 |
| Bank charges | 0.00 | 87.00 |
| printing | 128.12 | 0.00 |
| Jubilee | 481.20 | 0.00 |
| Election | 156.32 | 0.00 |
| Freedom scroll | 275.95 | 0.00 |
| Councillor expenses | 30.03 | 0.00 |
| Memorial bench | 741.42 | 0.00 |
| poppy wreath | 30.00 | 0.00 |
| Chair's allownace | 0.00 | 97.96 |
| | 1878.04 | 219.96 |
| | | |
| 3. Grants (Receipts) | | |
| CIL | 1596.94 | 0.00 |
| | 1596.94 | 0.00 |
| | | |
| 4. Other (Receipts) | | |
| Fishing Licence | 170.00 | 76.00 |
| Donation | 741.42 | 0.00 |
| Rates relief | 750.00 | 0.00 |
| Electricity reimbursmnet | 0.00 | 6134.54 |
| | 3258.36 | 6210.54 |

5 Grants

| | | |
|--|----------------|---------------|
| <u>Bridgenorth Crime Prevention Panel Crucial Crew</u> | 60.00 | 0.00 |
| <u>Ukraine relief</u> | 450.00 | 0.00 |
| <u>St Georges Church</u> | 400.00 | 400.00 |
| <u>RBL</u> | 0.00 | 30.00 |
| <u>Playground fencing</u> | 1177.43 | 0.00 |
| <u>Enviroment group Litter picking</u> | 0.00 | 200.00 |
| <u>Jubilee</u> | 1461.00 | 0.00 |
| <u>Shropshire Wildlife Trust</u> | 128.26 | 0.00 |
| | <u>3676.69</u> | <u>630.00</u> |

6 Earmarked Reserves

| | | |
|------------------------------------|-----------------|-----------------|
| <u>Public Conveniences Reserve</u> | 12203.83 | 12203.83 |
| <u>Election Reserve</u> | 1250.00 | 1250.00 |
| <u>Street Lighting Reserve</u> | 3250.00 | 3250.00 |
| <u>Town Hall Reserve</u> | 6000.00 | 6000.00 |
| <u>Cemetery Reserve</u> | 1000.00 | 1000.00 |
| <u>Community Led Plan Reserve</u> | 332.34 | 332.34 |
| <u>Computer equipment reserve</u> | 1500.00 | 1500.00 |
| <u>Website reserve</u> | 1500.00 | 1500.00 |
| <u>CIL Local</u> | 3907.15 | 3907.15 |
| <u>Traffic and Highways plan</u> | 4000.00 | 4000.00 |
| <u>Enviromental plan</u> | 2000.00 | 2000.00 |
| Total Earmarked Reserves | <u>36943.32</u> | <u>36943.32</u> |

TRAFFIC WORKING GROUP REPORT FOR COUNCIL 2 MAY 2023

Traffic Plan Update - HGV Signs

The working group met with Shropshire Council representative Sarah Cosgrove who has oversight of implementing the HGV signage work, and WSP Senior Consultant Richard Leonard on 20 May 2023. Working group members present were Cllr B Angell, Cllr J Limond, Mr G Hughes, apologies received from Cllr W Shepherd and Cllr R Davies.

This was a follow up to the review of their initial proposals that we provided at the end of January. The delay in meeting was because of the WSP Consultant at the time was on jury Service, the renewal of the overall WSP contract, the resignation and appointment of new WSP Consultant and the absence on health reasons of the working group Chair.

The WSP response to the Town Councils comments was discussed in detail. The group accepted the majority of the areas of our response that they did not accept once the rationale was explained and discussed.

The main sticking point was over the use of the word “Advisory” on some of the blue warning signs. This was debated at length. It materialised this was WSP and SC interpretation of the regs. And Powys also insisted. However working group members could find no rationale in the regs and guidance making this point, and the blue signs are always advisory in any event.

WSP agreed to consult internally further on this matter and also consider if another form of words achieving the same ends could be found. We are hopeful of final version of the signs in June for sign off.

Other highways matters

Parking Meeting with SC: The chair has been promised a meeting **Chris Yates** with the head of Car Parking in SC since January and has followed up the lack of communication twice. We still have not had the contact as promised. The purpose will be to engage with them to work up a long term approach to resolving the parking issue in Clun including



Friday, 21 April 2023

working jointly on any land acquisition needed. The last communication promising such contact was made by Head of Highways Andy Wilde on 11 April.

Zig zags outside the Shop and on High Street: It is noticeable now the Zigzags are all but erased that parking is increasing their and also causing problems for the Shop for early deliveries. Recently prompting strong debate on social media. The zigzags do not have an associated traffic order so are not in their own right enforceable. However the Highway Code indicates they should be kept clear. Parking on them by the shop could also be construed as an obstruction. Longer term plans are for adjustment of that area, this will be some time off.

Possible interim solutions are

- temporary re painting of the zigzag
- Additional of one or two signs requesting no parking erected on the shop wall by the Town Council and badged as such. The shop would welcome that.

I notice a number of local residents regularly park on the High Street Zigzags when visiting the Sun Pub and Maltings Cafe. Sometime being also part on the pavement. The Zigzags are there for two reasons one to allow free access and exit from Powells lane which is difficult turn at the best of times and also to allow a passing place to allow High Street to flow as freely as possible. The Zigzags here are still very clearly marked.

May I request Council consider the following proposals.

Proposals requiring council decision

- A. The Chair and or Cllr Hartin also assist in securing the strategic meeting on Parking.**
- B. Council request Shropshire Council to repaint the Zigzags outside the shop until such time the new road arrangements are implemented.**
- C. Commissioning the Chair of the Working Group and the Mayor to instigate erecting Town Council signs to be erected on the shop in a similar style to the one we erected on the Toilet block.**

Cllr Brian Angell



CLUN TOWN COUNCIL
with CHAPEL LAWN

Friday, 21 April 2023

Chair of the Traffic Working Group

20 May 2023.

MINUTES OF THE MEETING OF CLUN TOWN COUNCIL WITH CHAPEL LAWN HELD IN THE
MEMORIAL HALL ON TUESDAY 4th April 2023 AT 7.30PM

| | |
|---|------------------|
| PRESENT | APOLOGIES |
| Cllr R. Davies Cllr M. Duffee Cllr B. Angell Cllr W. Shepherd Cllr M. Wooldridge Cllr R. Andrews Cllr D. Morris Cllr R. Bowles | Cllr J. Limond |
| IN ATTENDANCE | |
| Mr G. Rippon No members of the public | |

| Minute No. | Agenda Item |
|------------|-------------|
|------------|-------------|

- 1-23 1 **ATTENDANCE** Please see above.
- 2-23 2 **APOLOGIES** Please see above
- 3-23 3 **DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING**
a) All members have an interest in the Clun Memorial Hall
b) To declare any personal interests. None.
- 4-23 4 **DISPENSATION REQUESTS**
The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Memorial Hall as the Council was the Custodian Trustee. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.
- 5-23 5 **PUBLIC SESSION**
(i) Shropshire Councillor Report – Nigel Hartin sent apologies and reported that there were no updates except the postponement of the Newcastle School consultation and plans
(ii) Police report – no police present
(iii) Public comments – there were no public comments
- 6-23 6 **APPROVAL OF MINUTES** of 7th February 2023.
The minutes were accepted. Proposed Cllr Shepherd; seconded Cllr Duffee.

7-23 7 **INFORMATION FROM THE MINUTES**

ACTION: It was agreed that appendices should include in their title the meeting date and item number

8-23 8 **REPORT FROM THE MAYOR**

See attached Appendix 1

9-23 9 **REPORT FROM THE CLERK**

1. See attached Appendix 2
2. Council agreed to support the Clerk in attending the SLCC Management in Action Conference.

ACTION: Clerk to report back to Council key points from conference in July Council meeting

10-23 10 **PLANNING**

To consider the following planning applications and other planning matters.

1. Update on the Neighbourhood Plan

Cllr. Wooldridge reported that Shropshire Councillor Richard Marshall has offered to come to talk to Council or the public. **ACTION: Cllr. Wooldridge arrange for him to come to a Council meeting to tell us about the view of Shropshire Council on South Shropshire planning.** Council will invite public engagement at this meeting.

ACTION: Cllr. Duffee to include Environment Action Plan, Highways Plan and Clun Village Design document on council website to maintain and extend public information on these matters.

2. Planning Applications

- (a) 23/00542/DIS

Application for the discharge of conditions 4 (photographic record), 5 (roof materials), 6 (windows and doors), 7 (stonework and repointing) relating to 19/01491/LBC and condition 9 (bat/bird boxes) in relation to 19/01490/FUL. | 10 Bridge Street Clun Craven Arms Shropshire SY7 8JP

Council resolved to express concern that the semi-circular porch window was an important feature and has not yet been put back.

- (b) 23/00439/FUL

Application for the change of use from holiday let to residential dwelling | Lake House Cottages Clun Craven Arms Shropshire SY7 8NY

Council support this

- (c) 23/01120/OHL

Application to uprate approx. 200m of an existing 2 wire 11,000 volt wood pole overhead line to 3 wires 11,000 volts to upgrade the supplies to adjacent farms and properties | Brick Kiln Farm Knighton Shropshire LD7 1NF

Council support this

- (d) 23/01010/LBC

Application for the removal of a white picket fence at the front of property and replace with a stone faced flood wall to same height as existing fence (90cm) affecting a Grade II Listed Building at 4 Bridge Street Clun Craven Arms Shropshire SY7 8JP

Council support this

(e) 23/01009/FUL

Application for the removal of a white picket fence at the front of property and replace with a stone faced flood wall to same height as existing fence (90cm) | 4 Bridge Street Clun Craven Arms Shropshire SY7 8JP

Council support this

(f) 23/00907/DIS

Application to discharge conditions 3 (EPS licence/bat method statement), 4 (materials), 6 (roof construction), 7 (fenestration) and 8 (roof lights) of planning permission No. 21/03335/FUL | The Old Dairy Clunton Craven Arms Shropshire SY7 0JA

Council not required to comment on this

(g) 23/00887/DIS

Application to discharge of conditions 3 (photographic survey) and 5 (materials) associated with planning application number 17/05471/FUL | Site of 3 Bwlch Cottages Clun Shropshire

Council support this

(h) 23/00884/FUL

Application to repair and renovation of existing dwelling, demolition of flat-roofed kitchen and bathroom, erection of oak-framed extension in their place, and installation of pitched roof dormer windows | Weem House 5-6 Little Hospital Newport Street Clun Craven Arms Shropshire SY7 8LE

Council support this

(i) 23/00883/LBC

Application to repair and renovation of existing dwelling and erection of oak-framed extension to rear | 4 Little Hospital Newport Street Clun Craven Arms Shropshire SY7 8LE

Council support this

(j) 23/00882/FUL

Application to repair and renovation of existing dwelling and erection of oak-framed extension to rear | 4 Little Hospital Newport Street Clun Craven Arms Shropshire SY7 8LE

Council support this

(k) 23/00885/LBC

Application to repair and renovation of existing dwelling, demolition of flat-roofed kitchen and bathroom, erection of oak-framed extension in their place, and installation of pitched roof dormer windows | Weem House 5-6 Little Hospital Newport Street Clun Craven Arms Shropshire SY7 8LE

Council support this

(l) 23/00823/DIS

Application to discharge conditions 3 (EPS licence), 4 (materials), 6 (fenestration), 7 (roof lights) and 13 (external lighting) of planning permission No. 21/00112/FUL | Rock Hill Farm Clun Craven Arms Shropshire SY7 8LR

Council response no comment

ACTION: Clerk to include the standard response as advised by Environment Group together with an initial statement that Cllr. Bowles will send him. In addition, this further sentence to be included: "provided that it meets the government requirements for listed buildings".

| | | |
|-------|----|---|
| 11-23 | 11 | <p><u>WEBSITE</u> Cllr. Duffee reported that with the aim of engaging the public he will be including pages on local features including: a page for the Clun Town Trust Museum with search facility for the collection; the “Mayor’s Blog”; a page for the Clun Climate and Environmental Group. A link to Facebook was discussed. He is applying for email accounts for Councillors. There will be a link from the current Council website while it still exists until June. New website address: www.cluntowncouncil.gov.uk ACTION: All to consider whether we want a Teams subscription.</p> |
| 12-23 | 12 | <p><u>ENVIRONMENT GROUP</u></p> <ol style="list-style-type: none"> 1. The report from Chrissie Verduyn was noted – see Appendix 3 2. Council discussed and approved the revised Climate Emergency Action Plan 3. (not on agenda) Clerk confirmed that the Environment Group litter pickers are covered by Council public liability insurance and that Council would pay for replacement litter-picking equipment when required |
| 13-23 | 13 | <p><u>HIGHWAYS</u> Report from the Clun Highways and Traffic Working Group Partnership Cllr. Angell reported:</p> <ol style="list-style-type: none"> 1. After some delay, the group will now attend a Zoom meeting with WSP in May. 2. Barrier in Bridge car park is of great concern as is the unacceptable lack of response following agreement made last July with Zoe Mortimer and despite promised discussion with Head of Car Parks. ACTION: Cllr. Davies to contact Nigel Hartin and/or Philip Dunne. 3. Additional issue with stream at Waterloo. |
| 14-23 | 14 | <p><u>BMX TRACK</u> Cllr. Andrews reported that Clun Memorial Hall committee are willing to enter into discussion with Council regarding the possible future use of the BMX park and that the equipment is currently being removed. Cllr. Angell expressed the view that as it is part of the wider car parking question it is sensible to leave for now but explore it in the future. He confirmed that the plan would be for Council to lease the area from the Memorial Hall committee. Not to be included in next year’s budget.</p> |
| 15-23 | 15 | <p><u>CLIMATE EMERGENCY</u> Cllr. Angell raised the issue of the over-brightness of LED streetlights. Some discussion regarding our specification. Clerk informed Council that Western Power are undertaking a streetlight survey.</p> |
| 16-23 | 16 | <p><u>GRANT AWARDING POLICY</u> Cllr. Angell working on this. Discussion deferred.</p> |
| 17-23 | 17 | <p><u>SMART WATER</u> Deferred owing to absence of Cllr. Limond.</p> |

18-23 18

FINANCE

1. Bank Reconciliation received
2. Bowling Club grant – Council agreed to support this application.
Proposed by Cllr. Angell; seconded by Cllr. Bowles.
3. Adverts agreed.
4. Invoices ratified.

Cllr. Andrews informed Council that Severn Trent are booked for 20th June regarding work on public toilets.

19-23 19

CORRESPONDENCE

None received

20-23 20

INFORMATION FROM COUNCILLORS

Cllr. Shepherd:

1. Cemetery Retaining Wall:

Cllr Shepherd has met with the Landowner of the adjacent field to the Cemetery and agreed the following:-

- a. Permission to access the field for purposes of obtaining quotations.
- b. Permission to carry out the repairs subject to fair notice being given.
- c. The Landowner will move livestock and reposition fences to facilitate the works being carried out.
- d. The repair works need to be carried during the summer and completed before end September 2023
- e. Cllr Shepherd has identified around 6 drywall specialist contractors and is in the process of contacting them to ascertain their interest etc.

2. Personnel Committee

Cllr Shepherd advised that the Personnel Committee has satisfactorily completed their assessment of the Town Clerk over the previous 12 months.

An Appraisal Meeting will be held shortly between G Rippon (Clun Town Clerk) and Cllr Shepherd (Chair of Personnel Committee), the exact date to be agreed.

3. Ratification by Clun Council of the Appointment of a New Trustee to Clun Town Trust

Cllr Shepherd raised the following item for consideration by Council, email sent by Jane Kent and copied to Cllr Shepherd:

Dear Gwilym and Ryan

As you will know Bill Rowe, a trustee of Clun Museum Town Trust, died recently, leaving a vacancy. The present trustees intend to invite Cllr Rowena Bowles to join us. She is already an enthusiastic and hard working steward and has crucial skills, largely computer based, that the rest of us sadly lack and which she is already making use of on our behalf. We would be very grateful if you would endorse this trustee appointment.

I am sorry that I have not contacted you sooner and so will have missed the agenda,,

but since we are anxious to sort out the formalities, I would be grateful if you could bring this up at the meeting next week under AOB.

with grateful thanks

Jane Kent (on behalf of the trustees)

Council supported this request.

Cllr. Andrews:

1. Bench has now been erected at the ford.
2. CMH committee have received a request from Barry Oldham for a memorial bench for Tricia Oldham to be sited looking out over the playing field.
Discussion of costs. **ACTION: Cllr Andrews to contact Clerk on this matter.**

21-23 21 **TEMPERANCE HALL**
Cllr Andrews explained background to attached document – see Appendix 4
Discussion of advantages of CIC, vital importance of not losing any more businesses from Clun and the lack of a leader for this potential project.
ACTION: All to consider whether can suggest a suitable director for this project and feed back to Cllr Andrews.

22-23 22 **AGENDA ITEMS FOR NEXT MEETING**
1. Deferred item 17 from this meeting
2. Cllr Angell: Council office
3. Cllr Andrews: Possible creation of Tourism Officer position

23-23 23 **DATE AND VENUE OF NEXT MEETING**

Tuesday 2nd May 2023 – The Annual Council Meeting – at the Memorial Hall.

Signed by the Chair.

Meeting closed at 9.45pm