



# Clun Town Council with Chapel Lawn

## MINUTES OF CLUN TOWN COUNCIL WITH CHAPEL LAWN MEETING

**HELD AT THE MEMORIAL HALL ON TUESDAY 4<sup>th</sup> July 2023 AT 7.30PM**

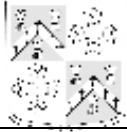
<b>PRESENT</b>	<b>APOLOGIES</b>
Cllr. M. Duffee Cllr. W. Shepherd Cllr. J. Limond Cllr. M. Wooldridge Cllr. R. Andrews Cllr. D. Morris Cllr. B. Angell Cllr. R. Bowles	Cllr. R. Davies

<b>ALSO IN ATTENDANCE</b>
Mr. Gwilym Rippon (clerk) Shropshire Councillor Nigel Hartin

There were 5 members of the public present

**Presentation by Richard Marshall Shropshire Councillor. Informative and useful opportunity for discussion.**

	<b>Agenda item</b>	
<b>47-2023</b>	<b>1.</b>	<b><u>ATTENDANCE AND APOLOGIES</u></b> Please see above. The Deputy Mayor thanked all for their attendance
<b>48-2023</b>	<b>2.</b>	<b><u>DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING</u></b> a) All members have an interest in the Clun Memorial Hall b) To declare any personal interests – none
<b>49-2023</b>	<b>3.</b>	<b>MAYOR'S REPORT</b> - deferred in Mayor's absence
<b>50-2023</b>	<b>4.</b>	<b>TO RECEIVE AN UPDATE IN RELATION TO THE POSITION OF CLUN PARISH TREE WARDEN</b> Cllr Shepherd has spoken to spouse of previous warden, agrees with plan for memorial tree, will contact Cllr Shepherd with preferred position for it. Cllr Limond has given contact details for potential new warden to Clerk to contact.



## Clun Town Council with Chapel Lawn

51-2023	5.	<b>PUBLIC SESSION</b> (i) Shropshire Councillor's Report – information given about very difficult financial position of Shropshire Council, concerns about Shire Hall being inaccessible to public. (ii) Police Report – none (iii) Public comments – Clun Mill Youth Hostel is being sold, as part of YHA wider project to dispose of 20% of youth hostels. To be sold as either (i) franchise hostel (ii) independent hostel (iii) alternative use. Important Clun asset for tourism and bringing wide range of visitors to area. Following some discussion regarding CiC suggestion, Council agreed on the following. Proposed by Cllr Angell, seconded by Cllr Shepherd. Passed by majority, Cllr Limond abstained.
52-2023	6.	<b>APPROVAL OF MINUTES</b> Minutes of meeting held 6 <sup>th</sup> June 2023 Approved.
53-2023	7.	<b>INFORMATION FROM THE MINUTES</b> New office for Clerk, days to be arranged. From Action sheet:
54-2023	8.	<b>CLERK'S REPORT</b> - Regalia information, discussion to be deferred to next meeting
55-2023	9.	<b>PLANNING</b> Pentre Hodre telecom mast – Council response no comment New garage construction at 6 Bells Cottage – Council response no comment
56-2023	10.	<b>ASSETS OF THE COUNCIL</b> <b>1. Town Hall</b>  West wall re-rendering: Cllr Shepherd reported that 2 potential contractors have withdrawn following our requests for documentation regarding Health & Safety and other matters. Cllr Shepherd is contacting a new potential contractor.  Cllr Bowles reported that a sub-group of councillors (Cllr Angell, Cllr Shepherd, Cllr Davies, Cllr Bowles, with assistance of the Clerk) have submitted a first-stage application to the historic buildings route of the current funding available from the Wolfson Foundation for the full repairs needed for the Town Hall. Cost estimated at approx. £60,000, of which Council will need to provide £15,000. Clun Town Trust supporting partner as Museum provides weight to application. Will hear response 4 <sup>th</sup> August, if successful will then make 2 <sup>nd</sup> stage application.  <b>2. Public toilets</b> Just waiting for Severn Trent to turn off old connection.



# Clun Town Council with Chapel Lawn

		<p>3. <b>Cemetery Walls</b> – report from Cllrs Shepherd and Duffee</p> <p><b>(a) Cemetery</b> Have carried out preliminary survey. Retaining wall 60m with varying height 2.5m ± 0.5m. Evidence of further deterioration. Need structural engineer to report on state of wall and priority for repairs. Lychgate: 2 tiles missing, 2 need replacing. Timber ok. Gravestones: regularly checked already by gravestone inspector who lets council know of any issues.</p> <p><b>(b) St George’s churchyard</b> Preliminary survey. Perimeter wall similar make-up to cemetery wall. Some issues with vegetation, some mortar missing and one crack from top to bottom. Bulging in some areas. Again structural engineer required for inspection and advice on priorities and time frame. Path – seems ok. Lychgate: reasonable condition, possibly some rot in timber, few tiles missing. Headstones: some precarious. 2<sup>nd</sup> handrail required at disabled entrance and at entrance to crypt. Unsecured manhole cover needs securing. Trees and lighting posts recently attended to.</p> <p>Cllr Angell pointed out that we need to know which gravestones and vaults are listed (perhaps 32 of them) and then to obtain expert guidance for listed monuments and gravestones.</p>
57-2023	11.	<b>TOURISM OFFICER – see email from Cllr Wooldridge, discussion deferred</b>
58-2023	12.	<b>TO RECEIVE REPORTS FROM GROUPS OR MEETINGS ATTENDED - deferred</b>
59-2023	13.	<p><b>FINANCE</b></p> <ol style="list-style-type: none"> <li>1. To receive the Bank Reconciliation - approved</li> <li>2. To receive a report from the Internal Auditor The Clerk reported that the Internal Auditor found no items of concern</li> <li>3. To receive the Accounts and Governance statement The Accounts and Governance Statement was agreed and signed by the vice chair</li> <li>4. To discuss and approve the new Grant application and guidelines - deferred</li> <li>5. To approve the invoices for payment – proposed Cllr Angell, seconded Cllr Limond – approved (with deletion of (g) as repeat)</li> </ol>



## Clun Town Council with Chapel Lawn

		<ul style="list-style-type: none"><li>a. HMRC £357.43p (S1-S7 Localism Act 2011)</li><li>b. G. J. Rippon £69.59 (home working allowance) (S1-S7 Localism Act 2011)</li><li>c. Clun Memorial Hall £2000.00 (S1-S7 Localism Act 2011)</li><li>d. Highline £897.60p (S1-S7 Localism Act 2011)</li><li>e. RMTG (Rural Market Town Group) (S1-S7 Localism Act 2011)</li><li>f. CCEG £184.50p (Clun Climate and Environment Group)</li></ul>
<b>60-2023</b>	<b>14.</b>	<b>CORRESPONDENCE - none</b>
<b>61-2023</b>	<b>15.</b>	<b>INFORMATION FROM COUNCILLORS</b> <b>see Confidential Note attached</b>
<b>62-2023</b>	<b>16.</b>	<b>AGENDA ITEMS FOR THE NEXT MEETING</b>  <b>Clun Mill</b>  <b>Note: No meeting in August. Council approved payments to HMRC and Clerk's wages.</b>
<b>63-2023</b>	<b>17.</b>	<b>DATE AND VENUE OF NEXT MEETING</b> To be held on Tuesday 5th September 2023 at the Memorial Hall

Signed by the Chair

Meeting closed 10.05pm